



General Meeting Minutes February 20, 2024

Attendees: Lauren Montavon, Andrea McNelis, Christina Rodriguez, Kristin Lemas, Alyssa Rudel, Melissa Monday, Magdalena Garcia, Megan Manrique, Joanna Beaver, Denise Powell. Virtual attendees: Stacy Hoekman, Ashley Cherry, Jaqueline Byler-Weston, Kristi Campbell, Lauren Toste, Julie Scherer

Call to Order at 1:35pm

- Approval of Minutes - General Meeting: October 17, 2023. 1st Melissa Monday, 2nd Alyssa Rudel. Motion carries, minutes approved.

Comments from Principal Powell

- Will follow up with the district regarding water bottle filling stations.
- Pastries with Parents (3rd - 6th gr) 2/21 at 8:15am re: CAASPP state testing support.
- Prop 28 for Arts + Music = new funds to support music and arts. Lakewood has been granted \$50,845 (recurring annual grant, funds must be used within 3 years). Funds will first be utilized to repair and/or replace music instruments. Remaining balance to be allocated as 80% staffing and personnel, 19% materials and supplies (one-time fee items), and 1% reserve. Input received from staff and PTA board include: absorption of art teacher, pep band after school, photography teacher, music and art during intersessions, additional time for pianist, music teacher for lower grades, dance, multicultural dancing, Gallo for all grade levels, culinary, foreign language.
 - PTA board specifically requests absorption of art teacher to relieve parental support and fundraising needs, plus sign language lessons for all classes (to be even more inclusive of our DHH students).
 - Suggest also reaching out to MJC and local colleges to see if there are any arts/music teachers that need volunteer or classroom hours.
 - For additional ideas or inquiries, please email ptalakewoodlions@gmail.com
 - PTA to provide amount of hours, plus the per hour fee, for Mrs. Roehne to Mrs. Powell.

Budget: current bank balance is \$57,002.36, moving into heavy expenditure season (field trips and drama expenses happening now plus final expenses on audio equipment for media center).

- Lighting in media center needs to be replaced, district will pay.
- NOTE: Student council funds are run through PTA but PTA is not involved in how they run their events or coordinate their activities. For any questions related to SC, contact arnold.t@monet.k12.ca.us
- REMINDER: Budget reserve = half of annual expenses plus our art teacher's full salary.
- Costs continue to rise. PTA Board will need to assess when setting next year's budget.

Treasurer's Report: Record of approved Payment Authorization Forms (PAF) YTD shared. Motion to ratify PAFs: 1st Kristin Lemas, 2nd Alyssa Rudel. Motion carries, PAFs ratified. Copy located on www.lakewoodblueandwhite.com

Officer/Committee Updates

- **Auditor** - mid-year internal audit reviewed. 3 findings: 2 were fixed and rectified. Motion to adopt audit 1st Andrea McNelis, 2nd Kristin Lemas. Motion carries, audit adopted.
- **President Updates** -
 - Nominations for next year presented (below). State guides the board, so we cannot add another position. Nominations will be voted on at next general meeting on March 26th.
 - LaLoma requesting next year's board members from 6th grade parents.
- **Field Trips** - at 50% in donations, sending reminder emails to teachers as trips approach, spreading the word to teachers to plan adjustments for next year. 2nd grade goes to Fresno Zoo in two weeks, others are coming up quickly. Costs continue to rise, PTA Board will need to consider for 24/25 budget.
- **6th Grade Activities**- Monterey trip tomorrow (2/21). Cost of staff is no longer free because it is no longer on their day off. Tonya Atkins will go in place of Mrs. Crumpler/paraprofessional for March trip. 6th gr Dance = May 17th. Still in talks with Great Wolf Lodge, still confirming pricing. Graduation = Wednesday, May 22nd at 9am, 5th grade parents responsible for reception. Kinder grad will be Monday,

5/22. TK will not be included this year. Party at the Park = last day of school (Thursday, 5/23). May 17th = Spring Picnic (incoming 6th gr class 1st fundraiser).

- Book Fair Coordinator- BOGO Spring Book Fair will be April 29th- May 3rd. Will need volunteers.
- VP of Fundraising - Meeting tomorrow, 2/22/24, at 7:30pm, for Blue + White updates, mostly to review auction items. We need hands + volunteers!
- VP of Volunteers - no update
- Yearbook - 2/28 = 6th gr yearbook cover art submission due date. 3/15 = memory ads due date.
- Drama - Need parent volunteers. Alyssa to help with concessions. Audition forms given to teachers today. Housing volunteers: Julie Scherer and Joanna Beaver.

Items Too Late for the Agenda - none

Upcoming Events:

- March 4 - March 7, 2024 - Auditions & Rehearsals for Lakewood Theater
- March 8 & 9, 2024 - Performances for Lakewood Theater

Next meeting dates:

- Board Meeting - March 5, 2024 @ 7:45am
- General Meeting - March 26, 2024 @ 1:30pm

Adjourn - There being no further business, meeting was adjourned at 2:39pm.

2024-2025 PTA Board and Committee Chair Nominations:

Lakewood Elementary PTA	
2024-2025 Board Position	Terms to continue in 24/25 are in BOLD. Nominations for 24/25 are italicized.
President	Lauren Montavon
<i>Recording Secretary</i>	<i>Jillian Price</i>
<i>Treasurer</i>	<i>Andrea McNelis</i>
VP of Volunteers/Membership	Stacy Hoekman
<i>VP of Fundraising</i>	<i>Megan Manrique</i>
<i>Parliamentarian</i>	<i>Lynae Ray</i>
<i>Auditor</i>	<i>Laura Toste</i>
Historian	Chris Vasche
Corresponding Secretary	Christina Rodriguez
2024-2025 Committee Position	Terms to continue in 24/25 are in BOLD. Nominations for 24/25 are italicized.
<i>6th Grade Coordinator</i>	<i>Cassi Peterson</i>
<i>Red Ribbon Week Coordinator</i>	<i>Kristi Campbell</i>
Craft Fair Coordinator	Deneya Krimmel
Spirit Wear Coordinator	Megan Manrique
<i>Reflections Coordinator</i>	<i>Jaqueline Byler-Weston</i>
Yearbook Coordinator	Christina Rodriguez
Teacher Appreciation Coordinator	Joanna Beaver
Field Trip Coordinator	Stacy Phelan
Book Fair Coordinator	Laura Toste
<i>Lakewood Theater Coordinator</i>	<i>OPEN</i>

Attachments: Sign in Sheet / PTA General Meeting Agenda 2/20/24 / PTA General Meeting Minutes 10/17/23 / PTA Treasurer's Report / PTA Budget / PTA Financial Review + Memorandum (Mid-Year Audit)