



# General Meeting Minutes

## August 29, 2023

**Attendees:** Lauren Montavon, Andrea McNelis, Laura Toste, Kristin Lemas, Melissa Monday, Denise Powell, Christina Rodriguez, Megan Manrique, Stacy Hoekman, Julie Scherer, Corrie Toste, Raquel Ramirez, Talitha Agan, Alyssa Rudel, Arizona Rojas, Kara Cruz, Joanna Beaver, Victoria Prieto, Rosa Magana, Adrianna Chaidez, Cassandra Peterson, Emma Ite, Ashley Cherry, Gabriela Gutierrez, Jacqueline Byler Weston, Katrina Helberg

### Call to Order at 1:47pm

- Approval of Minutes-General Meeting 3/28/23. Minutes distributed but no motion to approve due to time constraints. Will resubmit for approval at next general meeting.
- Welcome and introduction of 2023-2024 PTA Board officers

### Comments from Principal Powell:

- Shade: permanent shade structure for our outdoor lunch area is part of the master plan, provided by district. Until in place, district has supplied shade pop-ups. Mrs. Powell to follow up on timing of permanent structure and to receive additional pop-ups.
- Teachers thank the PTA for the spirit wear t-shirts received. Thanks also to those that attended Round Up and helped with a very successful Book Fair.
- As of 8/29/23, Lakewood has 401 students which is a record. The attendance goal is 98.6%. For the month of September, Lakewood will be in competition w/Enslin and Rose for best attendance, the winning site will receive ice cream for all.
- Focus for 2023-2024 will be application and rigor (standards of excellence).
- RISE program available again this year, before and after school. ELA, plus 1 teacher for Math.
- Enrichment opportunities are coming.
- Ned Show "Be Kind" (anti-bullying) coming Oct 9th - selling yo-yo's for 5 days.
- A grant to pay additional staff and supplies for art, music, and the like, will be coming soon.
- Positions available on various parent involvement committees, including ELAC, Safety, Engagement. If interested, contact the school at 209-574-8152.

### Financial Reports

- **EOY Finances (2022-2023):** PTA's recommended reserve is \$34,000, which covers Lakewood's art program for one year (art teacher salary + supplies) and one-half of our operating expenses. We ended the year with a surplus of ~\$64,000. Ideas to spend surplus discussed during proposed budget (below).
- **Proposed Budget 2023-2024**
  - **Understanding PTA Budget and format:** *Fundraising* = main income, and money raised here is used to fund several other PTA programs. *Program Expenses* = self-fund. Last year, these programs helped to pay for new choir mics, audio and equipment for stage to support chorus, assemblies, and drama. Assemblies, WOW, STEM, drama program, art program, and more, are all funded by PTA. To see full list of PTA-funded programs, visit [PTA-Funded Programs - Lakewood PTA \(lakewoodblueandwhite.com\)](http://PTA-Funded Programs - Lakewood PTA (lakewoodblueandwhite.com))
  - **Of note:** 1) Totem is PTA's national database for online memberships and renewals. 2) Scrip is PTA's secondary banking account (PTA regulation states there must be two banking accounts). 3) 2023-2024 is a Blue & White year - Lakewood's largest fundraising event. Funds from B&W support our art program for two years, which totals ~\$18-19k annually (salary + supplies). 4) Dine Out Nights (will participate), Mabel's Labels (past), Stockton Thunder (past). 5) Amazon Smile = discontinued by Amazon. 6) Field trips budget increased to \$17,000 (bus costs \$10.50/mile). We need your help - please donate, as little or as much as possible to help fund field trips. Our stretch goal is to receive 60% in donations, with remaining 40% funded by PTA.
  - **Surplus of funds:**
    - PTA Board approved utilizing funds to install two water bottle filling stations (plus one additional provided by district), and a wall-of-fame for the Lion's Den.
    - Other ideas presented: more trees planted, especially where asphalt meets grass, additional umbrellas and/or shade structures.
    - Please submit additional ideas to [ptalakewoodlions@gmail.com](mailto:ptalakewoodlions@gmail.com).

- **Motion to ratify the proposed budget:** 1st Laura Toste, 2nd Megan Manrique. Motion carries, BUDGET RATIFIED.
- **Payment Authorization Forms:** My Little Balloon Co \$420.70 (jog-a-thon), Megan Manrique \$129.32 (jog-a-thon), Versola Design Studio \$5,051.15 (spirit wear), Megan Manrique \$76.09 (jog-a-thon), Dominic Gloria's Custom Kingdom \$400.00 (jog-a-thon).
  - **Motion to approve PAFs:** 1st Melissa Monday, 2nd Kristin Lemas. Motion carries, PAFs APPROVED.
- PTA finances posted on the PTA door and available at any time. Budget is also posted on [www.lakewoodblueandwhite.com](http://www.lakewoodblueandwhite.com).

### **Officer/Committee Updates**

- **President Updates:** PTA Instagram page is a public page, to be used for updates and communication and will not have photos of students. Teacher rep = Mr. T (Tom Arnold, 6th grade). We do not have a teacher rep for lower grades at this time.
- **Reflections:** Theme = "I am Hopeful Because..."
- **Spirit Wear:** closed, orders have been placed. Profit = ~\$300.
- **Red Ribbon Week:** "Be Kind to Your Mind. Live Drug Free." Oct. 23-27
- **Book fair:** Fall book fair ended Friday, \$8736.02 in sales. Scholastic profit sharing formula includes a percentage of sales turned into scholastic dollars ("scholastic bucks"). Last fall also grossed ~\$8,000, we used the scholastic bucks to fill teacher bins and order new books as requested by Mrs. Ott (library). A portion of current available scholastic bucks will be used to develop a library incentive program/store, in which students can utilize Lion Loot in exchange for books they will then own.
- **Field Trip Chair:** Field trip forms coming out within next month seeking donations to fund at least 50% of field trips (stretch goal: 60%).
- **VP of Membership:** no update
- **VP of Fundraising:** 1) Color run/jog-a-thon kick off September 1 with information packets going home with students. Selling shout-outs and foam boards which will be staked in ground around the track. Shout outs will be sold before and after school. Sept 15 = last day to order boards. 2) Fundraising opportunities available - please let us know how you can help ([Volunteer with PTA - Lakewood PTA](http://Volunteer with PTA - Lakewood PTA) ([lakewoodblueandwhite.com](http://lakewoodblueandwhite.com)))

**Unfinished Business/Items too late for the Agenda:** none

**Upcoming Events:**

- PTA Packet Forms due Friday, Sept. 1
- No School - Monday, Sept. 4 - Labor Day
- Color Run Jog-a-Thon - September 29
- Blue & White meeting - September 12
- Fall Carnival - October 13

### **Next meeting dates:**

- Board Meeting - Tuesday, September 5, 2023 @ 7:45am
- General Meeting - Tuesday, September 19, 2023 @ 1:30PM

### **Adjourn at 2:44pm**

Respectfully submitted,

**Andrea McNelis**

Recording Secretary

### Attachments:

Sign in sheet

PTA General Meeting Minutes 3/28/23

PTA Budget 8/21/23

PTA Treasurer's Reports: August 1, 2023, July 1, 2023, and June 1, 2023

Proposed Budget 2023-2024