

# General Meeting Minutes

March 28, 2023

**Attendees:** Darcee Maestas, Raquel Ramirez, Chrissy Ard, Kathy Maez, Christina Rodriguez, Alyssa Rudel, Lauren Montavon, Kristin Lemas, Laura Toste, Melissa Monday, Megan Manrique (online), Stacy Phelan (online), Jacqueline Byler-Weston (online), Rosa Magana (online)

**Call to Order:** 1:40 PM

- ★ Approval of Minutes - General Meeting: Feb. 21, 2023
  - 1st: Lauren Montavon, 2nd: Laura Toste
  - Motion carried, Minutes APPROVED

## Comments from Principal Powell

- ★ Field trips coming up
- ★ CAASPP testing coming up.
  - 4/10-first week of May (May = make up period)
- ★ March 17 - parent meeting occurred with Dr. Contreras re: combo classes
  - Lakewood Website - PDF of parent-submitted questions from Enslin and Lakewood combined is available for review; look under Parents but will also be available under News (number next to question notes how many parents asked that question)
  - Mayra Gamboa
    - Local to area but outside district
    - Amy Lee-Erwin will remain for another week to assist with transition
  - Accordion doors replaced over break - rms 1-4, 13-16
    - Jose has reached out to security to get door knobs and locks installed asap (especially considering Nashville school shooting).
  - New kinder teacher: Erica Medina (currently at Everett, was at Burbank)
  - McNeely resigned, Gamboa will be moving to 4th
  - Current numbers: 4th class and 5th/6th combo
  - 5th grade gate teacher has been selected, currently at neighboring district

## Treasurer's Report

- ★ PAF's
  - 1st: Lauren Montavon, 2nd: Alyssa Rudel
  - Motion carried, PAFs RATIFIED

## Officer/Committee Updates

- ★ President Updates
  - The following officers will be approved as check signers for Lakewood PTA beginning with the school year 2023-2024

<u>Position</u>	<u>Nomination</u>
<i>Principal</i>	<i>Denise Powell</i>
<i>President</i>	<i>Lauren Montavon</i>
<i>Recording Secretary</i>	<i>Andrea McNelis</i>
<i>VP Volunteers/Membership</i>	<i>Stacy Hoekman</i>
<i>VP Fundraising</i>	<i>Kristin Lemas</i> <i>Megan Manrique</i>
<i>Treasurer</i>	<i>Melissa Monday</i>
<i>Auditor</i>	<i>Lynae Ray</i>
<i>Historian</i>	<i>Chris Vasche</i>
<i>Corresponding Sec.</i>	<i>Christina Rodriguez</i>
<i>Teacher Rep</i>	<i>Katie Hilscher, Tom Arnold</i>
<i>Parliamentarian</i>	<i>Alyssa Rudel</i>
Reflections Coordinator	Darcee Maestas, Rosa Magana

Field Trip Coordinator	Stacy Phelan
6th Grade Coordinator	Melissa Monday
Yearbook Coordinator	Christina Rodriguez, Ashley Cherry
Red Ribbon Week Coordinator	Megan Manrique, Kristi Campbell
Spirit Wear Coordinator	Megan Manrique, Kristie Campbell, Stacy Hoekman
Craft Fair Coordinator	Deneya Krimmel
Book Fair Coordinator	Laura Toste
Teacher Appreciation Coor.	Joanna Beaver
Lakewood Theater Coor.	Darcee Maestas

- o 1st Raquel, 2nd Laura
- o Motion carries, positions elected
- o The following officers will be approved as check signers for Lakewood Elementary PTA beginning w/ school year 2023-2024: Lauren Montavon (President), Melissa Monday (Treasurer), Kristin Lemas (VP of Fundraising) (see Standing Rules)
  - 1st: Kathy Maez, 2nd Alyssa Rudel. Motion carries, check signers approved
- ★ 6<sup>th</sup> Grade Activities - water slides not allowed under MCS insurance, working on moving forward with using PTA insurance
- ★ Book Fair Coordinator
  - o April 28-May 5, covering open house
    - Have Iron Patriots bring bot to open house?
- ★ Corresponding Secretary - no report
- ★ Field Trip Chair - currently at 60%
  - o Handing out field trip forms to teachers close to event has worked better in gathering funds versus sending out a whole-school 2nd request
- ★ Teacher Rep - no report
- ★ VP of Fundraising - no report
- ★ VP of Volunteers/Membership - no report
- ★ Yearbook - Check out Lakewoodblueandwhite.com to upload photos, buy a memory ad, etc

#### **Unfinished Business/Items too late for the Agenda**

- o Blue and White next year, need to secure venue
- o Art with Mrs. Roehne
  - TK to be included next year
  - Is Roehne meeting required minimum art lessons with each class?
  - Request an art curriculum per grade starting next year.
- o Room party receipts need to be turned in the last day of school
  - PAFs in school
- o \$250 for ceremony decorations for stage (kinder and 6th grade to share funds); parties to be "funded" via donations/room party money.

**Upcoming Events:** 6th Grade Camp - April 17-19

**Next meeting dates:** Board Meeting - April 4, 2023, Board Meeting - May 2, 2023

- ★ Adjourn at 2:45pm

Respectfully submitted:

Melissa Monday (PTA Treasurer)

March 29, 2023

Attachments:

Sign In sheet

Agenda

Treasurer's Report - March 1, 2023

PTA Budget - March 1, 2023