

**Lakewood Elementary PTA**  
**General Meeting Minutes**  
**Via Zoom**  
**October 13, 2020**

**Attendees (8)**

Melissa Monday, Darcee Maestas, Abel Maestas, Valerie Armenta, Laura Toste, Joanna Beaver, Denise Powell and Heliane Burns.

**Call to Order**

Meeting was called to order at 7:07 p.m. by Melissa Monday.

**Approval of Minutes - General Meeting Minutes of September 1, 2020**

Valerie Armenta motioned to adopt the meeting minutes of September 1, 2020, Laura Toste seconded the motion and Melissa declared the minutes adopted by a vote of all Members present.

**Treasurer's Report**

Melissa Monday presented the Report of a payment of \$958 to 8th District for insurance and dues and \$825 to Michael Baudler for CPA services. Income was \$84 from membership. The budget was also presented.

Darcee Maestas presented to Payment Authorization Forms that were approved at the Executive Board Meeting: \$1875.63 to Helen Roehne for art supplies for student art kits, \$1299.98 to Melissa Monday for spirit wear deposit, \$1299.98 to Lighthouse Creates for the balance of spirit wear, \$43.24 to Katie Hilscher for art supplies, and \$1500 to Helen Roehne for art teacher stipend.

Abel Maestas motioned to approve the payments and the Treasurer's Report, Valerie Armenta seconded and the motion carried by a vote of all members present.

**Officer/Chair Updates**

President Updates - Melissa Monday explained the virtual art program and the kits that would be going home. Mrs. Roehne will record videos of lessons, with the hope of doing some live lessons as well. Each students' individual kits will return with them to school to eliminate shared supplies.

Red Ribbon Week Chair -Oct 26-30 will be RRWeek. Andrea Bataan will be coordinating this. Prizes will be coordinated with Move-a-thon prizes to limit the number of trips to campus. Flyer will go out on Oct. 19th via Schoology and Facebook. October 30 will be a virtual costume parade of students who submit photos to Mrs. Powell by Oct. 27.

Reflections Chair - Theme is "I Matter Because" We opted to participate this year, but encouraged the teachers to make it optional for all students. Submissions are due by October 30th.

Spirit Wear - We are in distribution right now. Three quarters have been passed out. We may do a second order window later, of just the theme shirts and the zip up hoodie, possibly prior to returning to in person school.

Fall Fundraiser - Move-a-thon is coming up. Will kick off Oct. 30 and run until Nov. 20. Thirty minutes per day of activity, five days per week, for 3 weeks. We will be utilizing 99 Pledges and in person fundraising methods. Prize and participation letter was shared. It will go out Oct. 23.

Yearbook - What will we do? Will there be school pictures? Ask for pictures of kids doing the art project, Red Ribbon Week, Move-a-thon pictures. Try to get pictures of kids picking up packets from school, etc. Try utilizing Google Forms, Schoology and Facebook to submit photos for the yearbook. Possible themes for page layouts: Get Your Read On, At Home Science, Family Field Trips, Lakewood Spirit, A Day in My Life (photos by students), Virtual 6th Grade Bleacher Photo (on Teams). Talk to the students for more ideas.

**Comments from Principal Denise Powell**

Mrs. Powell expressed thanks for all the parents for helping make distance learning possible and a success. We have 98% daily attendance. Some learning hubs are on campus and that is going well and helping to work out protocols. October 30th is the end of the First Trimester. Teacher/Parent conferences will be virtual and report cards will be mailed home. Teachers are excited about getting the art supplies to the students. Another supply pick-up will be necessary in November. Details of how in person learning will look is still being worked out with the Labor Partners. Single Point of entry plans are at the State Architect waiting on approval. Hopefully construction will begin during Winter Break. The computer lab has moved out and is where the music room used to be, and the music room has moved in with Campus Club. Art has moved to Ms. Lee-Erwin's previous classroom and the LH class has moved into the old Art room. Library access will be worked out once there is a return to in person learning.

General Comments - A desire was expressed for more ways for the students to be able to socialize online with each other. Possibly utilizing breakout rooms to allow students to just be able to talk to each other.

**Items too late for the Agenda**

There were none.

**Upcoming Events:**

Red Ribbon Week Oct. 26-30. Reflections projects are due Oct. 30. Move-a-thon Oct 30-Nov. 20. The next board Meeting will be held on November 3, 2020 at 7:00 p.m. and the next general meeting will be held on February 16 at 7:00 p.m.

**Adjournment**

There being no further business, the meeting was adjourned at 8:23 p.m.

Respectfully Submitted,

Darcee Maestas, Recording Secretary

**Attachments:**

General Meeting Agenda for October 13, 2020  
General Meeting Minutes for September 1, 2020  
Lakewood Elementary PTA Treasurer's Report as of October 13, 2020  
Budget Spreadsheet 2020-2021  
General Meeting Sign-in Sheet