

**Lakewood Elementary PTA**  
**General Meeting Minutes**  
**Meeting held via Zoom**  
**September 1, 2020**

**Attendees (26)**

Melissa Monday, Darcee Maestas, Tatum Hontiveros, Katie Hilscher, Stacy Hoekman, Georgette Homen-Alves, Valerie Armenta, Nick Belair, Megan Belair, Kristi Campbell, Anastasia Casey, Kristin Lemas, Diana Middleton, Shonna Hoover, Daniel Villegas, Andrea Bataan, Denise Powell, Alex Cruz, Kara Cruz, Nic Svoboda, Amanda Svoboda, Megan Manrique, Rosa Magana, Nancy Ramirez Luna, Abel Maestas and Heliane Burns

**Call to Order**

Meeting was called to order at 7:03 p.m. by Melissa Monday.

**Approval of Minutes - General Meeting Minutes of February 28, 2020**

Nic Svoboda motioned to adopt the meeting minutes of February 28, 2020, Kristin Lemas seconded the motion and Melissa Monday declared the minutes adopted by a vote of all Members present.

**Treasurer's Report**

Diana Middleton presented last years' budget. Highlighting that costs were greatly reduced due to the cancellation of field trips, art, and STEM activities due to school closure. We currently have a surplus, but will not be doing as much fundraising this year. Valerie Armenta motioned to ratify the EOY Budget, Amanda Svoboda seconded and Melissa Monday declared the motion ratified by a vote of all Members present.

The proposed budget for 2020-2021 was presented. Proposed fundraisers are set for spring-Jog-a-thon and an additional one. Operating expenses stay constant. Budget priorities were Field Trips, Art and STEM, however much of this is on hold due to COVID-19 and distance learning. Brainstorming for possible fundraising included a move-a-thon and a read-a-thon. Possible ways to continue supporting our students included at home science experiments, outschool for arts or coding classes, etc exclusive to Lakewood, virtual field trips (google expedition), community building (bingo, painted rock garden, little free library). Katie Hilscher motioned to ratify the proposed budget for 2020-2021, Kristin Lemas seconded and Melissa Monday declared the motion ratified by a vote of all Members present.

**Audit Report**

Melissa Monday presented that there were no errors found by the auditor, Lauren Montavon, this year. Nic Svoboda motioned to ratify the Audit, Tatum Hontiveros seconded and Melissa Monday declared the motion ratified by a vote of all Members present.

**Officer/Chair Updates**

President Updates - Melissa Monday introduced the members of the board. VP of Fundraising and Corresponding Secretary are still open positions. Red Ribbon Week is Oct 26-30 and we are in need of someone to coordinate a virtual event. Reflections also usually takes place in October. Melissa also shared the new Spirit Wear design and how to order.

Book Fair Coordinator - Scheduled for December, but may be done virtually.

Membership Chair - Melissa presented that we have 54 current members and highlighted how to sign up with Totem online.

Yearbook - How do we do a yearbook? Request was put out for input on how to do a yearbook this year.

**Comments from Principal Denise Powell**

Mrs. Powell expressed gratitude for all the parents' help and recognized how hard the teachers are working. She reminded everyone that school starts promptly at 8:30am and to log back in on time after digital breaks. Also, to make every effort to get assignments in on time.

